



# MORDIALLOC

## LIFE SAVING CLUB

### V E N U E   H I R E   -   F A Q S

#### Is there parking onsite?

There is minimal parking at the Life Saving Club. Please ask our function coordinator for more parking information, as parking conditions change throughout the day. There is ample parking along Beach Road in both directions and paid carparks both to the North and South.

#### Do we need security?

Security is compulsory at all functions held at the Mordialloc Life Saving Club. Only our recommended security companies can be used. The numbers of guards required is based on the number of guests attending your function.

#### Do you have disabled access/facilities?

Yes, we have a lift and our venue is wheelchair friendly.

#### Do you provide catering?

The club offers limited in-house services which are available upon enquiry. Guests may use their own caterer upon approval from the club.

#### When do you need to confirm final numbers?

14 days prior to your event.

#### How many guests can I have at my event?

Standing room is a maximum of 150 guests.

#### Does the Mordialloc Life Saving Club have a supplier list?

Upon request, our Function Coordinator can provide you with a list of suggestions.

#### Can I have the balcony for the duration of my event?

Yes, the balcony on the city side of the building is available for the entirety of your event with full venue hire.

#### How many weeks before my function do I make an appointment to discuss final details?

We would suggest meeting with you 2 weeks before your event to go over any final questions that you may have.

#### Do I have to provide you with a guestlist?

Yes, security will require this guest list on the door to mark guests off as they arrive.

#### Do you provide linen?

No, we do not provide linen. However we can provide you with a list of suppliers that can assist you.

#### Do you hire the venue for 16th and 18th Birthdays?

The Mordialloc Life Saving Club does not accept bookings for 16th and 18th Birthdays. 21st birthdays are only accepted on strict conditions imposed.

#### How do I book my events at the Mordialloc Life Saving Club?

To secure your booking, a \$500 deposit is required along with the signed Terms & Conditions and Function Booking Form.

Bond and full payment (based on your confirmation guest numbers) is required 14 days prior to your event.

Any additional charges must be settled at the conclusion of your event, unless otherwise agreed.

Payment can be made by cash, credit card (Visa or MasterCard) or electronic fund transfer (prior).

If you wish to discuss anything further please contact our Functions Manager at [functions@mlsc.com.au](mailto:functions@mlsc.com.au)

Please keep in mind that we are volunteers and may not check the email account daily.

We will do our best to get back to you as quickly as possible.