




New Memberships using Lifesaving Online

We are pleased to offer the facility of online membership applications via one of Surf Lifesaving Australia's web services, Lifesaving Online. The system is secure and your information is private. Only authorised committee members at MLSC will be able to access your private information. Please follow the steps below to apply for membership.

Getting Started

- Register with Lifesaving Online by visiting the website at www.lifesavingonline.com.au
- Click on the  button in the top left hand corner.
- Click on the first option 'Apply to join a surf club'
 - *If you have been a member at another club in the past, you will need to apply for a transfer. Please speak to a membership representative at your past club or at MLSC to arrange the transfer*
- Enter the following details:
 - State: Life Saving Victoria
 - Branch: Kingston
 - Club/Organisation: Mordialloc
- Fill in your name, date of birth and email address
- Choose a login name, usually something like msmith or djones (click the [\[check\]](#) link to make sure the user name is available)
- Choose a password (must be 5-12 characters in length and must contain at least one letter and one number. Cannot use ',+?#"*\&\$) and type it in carefully to both password boxes
- Click on the submit button

You should receive the following message on your screen

Create Account

We have sent you a confirmation email, please check your account and follow the instructions.

- Check your email account. You should have received an email asking you to activate your account with Lifesaving Online.
- Click on the link contained within the email
- Type in your username and password in the appropriate boxes and click on the 'login' button

You will now be logged into the Lifesaving Online system.

If you are completing a family membership, you will need to repeat this process for every member of your family (5 years and above). You must use a different login name for each person (msmith, jsmith, dsmith etc.) but you are welcome to use the same password, especially for children's accounts so you don't have to remember too many passwords.

To apply for membership:

- Once you are logged in you will see a screen similar to the one below

Complete Membership Application

PLEASE NOTE

1. First Name, Last Name, Gender, Date of birth, and Email Address 1 are required fields and must be completed. All other fields are optional, but we would appreciate it if you could take the time to complete them.

Organisation

Select State:* Life Saving Victoria
Branch (optional): Kingston (District)
Club/Organisation:* Mordialloc
Season:* 2010/2011
Desired Membership Category: Probationary
Please note: The final decision regarding membership category rests with the club.

+ General Details

Personal Information

Title: Unknown
First Name: Mary
Middle Name:
Last Name: Example
Preferred Name:

Email Addresses

Email Address 1: mary@example.com.au
Email Address 2:

Home Address

Address 1:

- Fill in all details on the form. Take special care to enter a valid mobile number or other contact number and to *enter your email address correctly*.
- Scroll to the bottom of the page and make sure you check the box just above the information highlighted in yellow.

I have read, understood, acknowledge and agree to the above declaration including the warning, exclusion of liability, release & indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges and services of SLSA membership.

- If applying on behalf of your child you will need to fill in your name and check the box within the yellow highlighted area
- Check the final box at the bottom of the page

I have read, understand, acknowledge and agree to the declaration and application and conditions of membership. I warrant that all information provided is correct.

- Click on submit

You will see the following message:

Pending Requests

Your request has been recorded in the system and is pending approval. Click here to pay online. This link will take you to a payment website operated by a third party on behalf of SLSA.

NOTE: Working with Children Check – It is compulsory for all members aged 18 years or over to possess a WWCC to become a member of MLSC. If you have a WWCC through another club, please forward your WWCC number, date of approval and expiry date to the membership registrar as soon as possible so your membership application can be finalised. If you need to apply for a WWCC, please pick up a form from your nearest post office or the club. More details can be found on the [MLSC website](#)

Payment

Membership application is not complete until your payment has been received.

- If you wish to pay by **credit card online**, click on the 'Click here to pay online' link (refer to [MLSC Payment Options](#) for further instructions)
- If you wish to pay by **cheque**, please send a cheque in the appropriate amount to PO Box 5293, Mordialloc 3195. Make sure you include a note stating whose membership the cheque is paying for eg: John Smith membership / Mary Jones Family / Tim Wall, Lucy Grey, Megan Grey and Jack Grey Family membership
- If you wish to pay by direct bank deposit, please refer to [MLSC Payment Options](#) for further instructions.
- If you wish to pay by **cash**, please give your payment directly to the Treasurer (Michelle Spragg) or other committee member as soon as possible after completing your renewal. DO NOT send cash through the mail.

To update your details:

If your details such as your email address or phone number change at any time over the next 12 months, just log back into Lifesaving Online and update your details using the following steps:

- Click on the 'Update Details' button in the navigation bar at the top of the page
- Check that ALL details are correct and up to date
- Edit any information that is not correct by clicking in the relevant box or dropdown list
- Click on the 'Submit' button

You should receive the following message on your screen

Update My Details

The information you entered has been successfully submitted for approval.